

11.19.17

Regular Meeting of the Session

First Presbyterian Church, Lincoln, IL

The Rev. Adam R. Quine called the Session meeting to order at 11:20 a.m. with Ruling Elders Roger Boss, Rob Harmon, Tracy Olson, Diane Osborn, Debbie Schweitzer, Beth Green, Cathy Maciariello, and Karen Sams Davis in attendance. Cass Busby-Elliott was excused. A quorum was declared present.

Following prayer the agenda was approved.

The Clerk reported October Attendance of 1) 66; 8) 63; 15) 67; 22) 63; 29) 67;

Baptisms: None;

Deaths: None;

Transfers: None;

New Members: None;

Communion Dates: 10/1; 104; 10/11; 10/18; 10/25; Home Communion: Julius & Marilyn Kasa; Curt and Sheila McCallister, and Mary Wilson;

Communications included the email approval of the October minutes;

Letter from First United Methodist Church congratulating us on our 160th anniversary;

Email votes approving building use requests for Paul Kasa's retirement party from 3 to 9 p.m. Dec. 27 for the kitchen and CE building and for the Lincoln Woman's Club use of the Sanctuary and CE building April 12 from 10 a.m. to 2 p.m. for a district meeting; and

Letters from Church Mutual concerning safety and security.

The Clerk signed checks Nov. 5 and initiated payroll.

Pastor Quine informed he is changing his day off from Friday to Monday beginning Dec. 1. He said the two day continuing education workshop with Rob Bell on the Art of Preaching/Presenting in Nashville was worthwhile.

Staff evaluations are to be conducted the last week of November.

Kirk Night plans for 2018 include a funeral planning party, the spiritual discipline of confession, and Revelation Bible study.

A new member/Inquirers class is planned for winter. Other programming includes a Story Telling retreat and Spiritual Formation opportunity, a Fat Tuesday supper and a community Lenten supper.

The Rev. Quine noted there will be an informational meeting of the implementation of an Outreach program Nov. 26.

He provided marriage counseling and married Karen Graber and Jon Carter.

Continuing Education plans include Jan. 1-6 Doctor of Ministry study co-hort in St. Louis Jan. 1-6; Rob Bell (church event) in Chicago April 6; and Transitional Training Week II May 11 to 16.

Session members discussed the homework assignment on, "What is the Function of Our Church? What is our Primary Essence?"

The **Worship & Spiritual Outreach** committee, Cathy Maciariello chairman, informed Kirk Night programs have included a study of Philippians, a discussion with Father Mark and other Episcopalians, an exploration of our response to cultural and political challenges, natural disasters, etc., a video with Rob Bell exploring Job's cries to God and God's response, and a presentation with Krista Tippet hosting a discussion with evangelicals Charles Colson, Greg Boyd, and Shane Claiborne.

The book group is reading, "When "Spiritual But Not Religious" is not enough by Lillian Daniel.

About 30 persons attended the All Saints' Day service and feast Nov. 1 sharing stories and responding to questions. Communion was served and a ribbon banner to hang in the Sanctuary was completed. Following Christ the King Sunday it will be moved to the Chapel.

The painting we began last year is nearly complete. On Christ the King Sunday Pastor Quine is to walk us through the liturgical year. On Dec. 3 a new visual will be introduced. The Advent Meditation Guide will be handed out at the Dec. 3 potluck. Twenty-one submissions were received.

The paraments and stoles will change from purple to blue for Advent. The Cantata will be Dec. 17.

The committee recommended the following Communion dates: Sundays, Jan. 7 (Baptism of the Lord); Feb. 4, 11 (Transfiguration of the Lord), 18, 25; March 4, 11, 18, 25 (Palm Sunday); April 1 (Easter), 8, 15, 22, 29; May 6, 13, 20 (Pentecost), 27 (Trinity Sunday; June 3; July 1; Aug. 5; Sept. 2; Oct. 7 (World Communion Sunday); Nov. 4, 25 (Christ the King Sunday), and Dec. 2, 9, 16, 23, and 30;

Wednesdays, Jan. 17, 24, 31; Feb. 7, 14 (Ash Wednesday), 21, 28; March 7, 14, 21, 28; April 4, 11, 18, 25; May 2, 9, 16, 23; Sept. 19, 26; Oct. 3, 10, 17, 24, 31; Nov. 7, 14, 29; and Dec. 5 and 12;

Other days, March 29 (Maundy Thursday) and Dec. 24, Christmas Eve.

Christmas caroling will be Dec. 20 followed by refreshments at the Schweitzer home.

The **Fellowship** committee, Debbie Schweitzer and Beth Green, chairmen, informed 30 attended the All Saints dinner featuring lasagna from Brenda Silano's LCHS class, salad greens, bread, green beans from Cathy Kinzie Tiffany, and Joyce Kinzie's salad dressing made by Cathy Maciariello. Cookies from recipes of Blanche Wilson and Marilyn Steiger were baked by Charlise Leesman and Beth Green. Sherbet was served.

An after church potluck is planned Dec. 3 with ham being provided. Christmas caroling is Dec. 20. The December coffee will be at the home of Jim and Carolyn Reynolds.

The committee plans to continue asking for congregational support for Kemmerer Village which is experiencing increased enrollment due to the opioid crisis.

The **Mission and Outreach** committee, Karen Sams Davis, chairman, reported the final Clothing Closet was Oct. 14. Several families selected items with the remainder being donated to the Christian Church for its clothing event.

"Moms Who Care" founders Cindy Ausieker and Marla Williams gave a Minute for Mission October presentation. Jane Frieden, a "Mom and Me" speaker will give a Minute for Mission March 25. "Mom and Me" is a prison ministry uniting children and their imprisoned moms for a weekend of activities.

The special offering for Hurricane Maria assistance totaled \$1,020 from 22 donors.

Pastor Quine and Gary Davis visited Paula Aiardo, a prisoner at Logan Correctional Center, who is seeking assistance with tuition costs for a correspondence curriculum for prisoners. She will share her grades with the church if we decide to assist her. Another prisoner is also seeking help with tuition.

Annie Hieronymus gave a Minute for Mission on the Dec. 13, 4, and 18 Christmas shopping for kids.

The **Administrative Team**, Roger Boss, Cass Busby-Elliott, Rob Harmon, and Tracy Olson, reviewed financial activity, indicating it is holding steady. Stewardship Sunday is Nov. 5. It is hoped online giving will be operational during Advent.

The team recommends up to \$25,000 be transferred from the general fund to the capital improvement fund and Mel Anderson be given a \$100 stipend for her time and effort in acquainting the administrative assistant with the office and computer setup.

In other business, the sexton is having the furnaces checked, a check for storm damage has been received, and the new Schulmerich g5 carillon has arrived. It is a touch screen unit which can be connected to the church internet. A total of 750 song choices will be available compared to the previous 125.

It is hoped it will be operational during Advent. Dennis Bruns of Lincolnland Communications has been contacted and possibly Eric Nota will be consulted. The budget for 2018 is expected to be balanced.

Bids are being negotiated for our future roof projects as talks between the insurance company and the roofers continue.

Preparations are being made to install a communication system between the pastor's office and the Ottawa street entrance when office staff is not available.

A new video projector has been purchased for the Sanctuary, offering up to date Wi-Fi communication and improved brightness.

Re-chartering has been completed between our church and Scout Troop 4111 for the 2018 year. There are five Scouts and five adult leaders.

The pastor's performance review has been completed. He is scheduling staff performance reviews.

The following Terms of Call for Pastor Quine were presented: salary, \$25,250; housing allowance \$25,250; pension and medical \$17,500; self-employment contribution offset (a portion of self-employment tax (salary and housing) Social Security 6.2 per cent and Medicare 1.45 per cent to be paid in lump sum at end of year or by church on quarterly basis) \$3,900;

Mileage reimbursement, \$1,000; continuing education, \$6,500; and professional expenses including \$50 a month for business use of personal phone, \$2,600 for a total pastoral ministry of \$82,000. This is a 3.4 per cent increase over 2017.

Vacation Days are four weeks including four Sundays; continuing education is two weeks including two Sundays, with a minimum \$1,000 a year accumulative to three years; and a three month sabbatical after five years.

The budget worksheet was reviewed by Session members.

The committee recommended purchase of \$4,000 for a desk, lateral file, and heavy duty cabinets for the office. It was also recommended \$700 in Christmas bonuses be approved.

The **History** committee , Diane Osborn and Karen Sams Davis, has been organizing church directories and loose photos which have been stored in the Heritage Room buffet.

The committee has reviewed duplicate copies of the yearly bound bulletins and LINKs discovering several sets do not contain matching content. Copies are being made to keep the content identical so one can be kept here with the other being sent to the Presbyterian Historical Society.

The **Treasurer** presented the monthly Statement of Activities for review.

Chairmen were advised to send any dates to the Administrative Assistant for the church calendar.

The following **motions** were approved:

To approve Communion dates;

To approve the transfer of funds;

To spend \$4,000 for new office desk, lateral file, and heavy duty cabinets;

To approve Christmas cash bonuses totaling \$700;

To approve the pastor's Terms of Call;

To accept the reports;

To schedule a called Congregational meeting for 9:55 a.m. Dec. 3 to elect Ruling Elders and Deacons;

To ordain and install Elders and Deacons Jan. 7; and

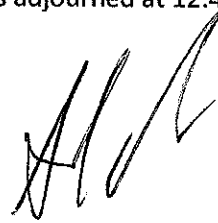
To schedule the Annual Congregational Meeting Jan. 21 following Worship.

Annual reports are due ASAP, no later than Jan. 1. The meeting was adjourned at 12:45 p.m. with prayer by Debbie Schweitzer.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane Cherry Osborn".

Diane Cherry Osborn, Clerk of Session

A handwritten signature in cursive script that reads "Adam R. Quine".

The Rev. Adam R. Quine, pastor